

Cuyamaca College

Administrative Services

Safety Committee
Agenda
Friday, February 4
11 AM
PCR

New Business

- Lighting on Campus-
 - Terry Gonzalez, a student called to report unsafe lighting in lots (not bright enough)
 - Ron Knight will check with SDG&E regarding a measuring device to check the illumination of the campus lights.
 - John was asked to check the lighting upon arrival in the morning.
 - Operations will check the lighting during the evening hours.
- Parking Spaces on Campus
 - Parking lot 5 will be graded and expanded to help with parking over the next 3 years.
 - There will be 17 spaces designated for handicapped parking by the track.
 - Additional staff parking will be in student lot 1 to offset the loss of spaces at track.
- Tailgate Safety Discussion
 - Ladder safety
 - Summary of how Ron presents safety training

Old Business

- Construction Projects Update
- Emergency Prep
Handout
- Police Reports
Handout

Round Table

Cuyamaca College

Administrative Services

Safety Committee
Draft Minutes
Friday, March 4, 2005
11 AM
F106

Present: Arlene Satele, Sal Espiritu, Joel Javines, Ron Knight, Bill Stanford

Members Absent: Terry Carroll, Dave Peralto, Bob Eygenhuysen, Marcia Godinez, Sandy Phoenix, Sharon Barrett. Shannette Smith, John Heimaster, Dennis Young, Duane Camp,

New Business

Old Business

1. Construction Projects Update

Over the Spring Break or in May the Coyote's Den will be moved. Bookstore will be moved temporarily to rooms D-104, 5 and 6. To ease in-store transactions, text books can now be purchased online. An information board will be posted by the F-building giving construction information. The bus stop will be moved in about three weeks to accommodate the initiation of work for the new Science Building which will have a ground breaking on March 31st. There will be a grand opening celebration for the Automotive Tech remodel on March 10th. Arleen announced that an effort was, and is being made, on all of these projects to preserve as many trees and wildlife as possible.

2. Safety Discussion-Ron Knight

Mechanical Guarding- Knight gave an overview of the Tailgate Meeting topic mechanical safety. Sample handouts were shown and he presented and an example of a true accident involving a chipper in which an employee in Alameda was killed when a misjudgment was made involving mechanical safety procedures.

3. Lighting on Campus- Public Safety will do a monthly report of lighting problems. Knight plans to do a light intensity survey.
4. Joel Javines volunteered to represent the Safety Committee on the Campus Signage Committee.
5. The police incident reports were reviewed.

Round Table Discussion:

Javines reported that 17 parking spaces at the East end of the track parking lot will be converted to disabled student parking. It was reported there is a need for more visitor or short term parking for the Student Services Center. There was also discussion of road striping.

Espiritu reported a fire safety issue that needs some attention. He reports that the HVAC system has smoke detectors built into the design to automatically shut down the ventilations system in the event of a fire to help control a fire and prevent smoke damage by limiting its spread. He reports some of the detectors are not working, have never been tested and he does not know where they all are. He said a program of annual testing needs to be implemented, and he needs assistance from the facilities' maps and plans department in locating all these smoke detectors.

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rwk 3-7-05

Cuyamaca College Administrative Services

Safety Committee
Agenda
Friday, October 7
11 AM
F106

Present: Arleen Satele, Sal Espiritu, Patty Stephenson

Absent: Bill Stanford, David Burnett, Frank Sundstrom, Joel Javines,
John Heimaster, Ron Knight

Old Business

- Lighting on Campus-illumination report
 - In progress
- Police Reports
 - Reviewed

New Business

- Evacuation Maps
 - Provided sample packs that will distributed to all Faculty and Staff
- Fire Evacuation Drill
 - Provided sample packs that will distributed to all Faculty and Staff

Round Table

Cuyamaca College

Administrative Services

Safety Committee
Agenda
Friday, November 4
11 AM
F116

Old Business

- Lighting Issues on Campus
 - illumination report- Ron Knight
 - Ron provided a lighting survey for Cuyamaca done in 1994. Committee will be given copies of report and we will address at the next meeting on December 2. A copy will of the report will be sent to you.
 - Trees are blocking several light poles. Grounds will be asked to schedule trees to be trimmed
- Police Reports
 - Reviewed
- Safety report
 - Reviewed

New Business

- Parking lot floor plans expansions and upgrades
 - January or February the sand volley ball courts will be moved to the lower soccer field.
 - The vacated courts will become a new parking lot, providing 39 handicapped and staff spaces.
 - November 12 – The campus will have a contractor re-strip several areas including bus stop, student lot 1 and gym
 - Lot 5 expansion slated to be completed March 2006

Round Table

- Lock out/tag out Ron will draft a written plan
- Ron will schedule a fire suppression test for LRC
- Work order for emergency lighting in LRC –electrical maintenance